

ACTIONS AND DECISIONS

Actions

Action ID	Action Description	Meeting Date	Owner	Status	Date Complete	Outcome
FSB-A152	Chairs, FST and ILMs to discuss how to raise awareness of Fire Standards with governing bodies and support them with oversight and monitoring.	20/12/2023	FST	Re-Opened		Re-opened after election.
FSB-A157	FST to update the website with photos and bios of YB and SD (HO) and GB (LGA).	08/03/2024	FST	Complete	07/11/2024	FST received all bios and photographs of Board members
FSB – A163	FST to review the LGA Improvement and Assurance Framework and advise the Board of any changes needed to the Internal Governance and Assurance Fire Standard.	10/06/2024	FST	Complete	12/11/2024	LGA Improvement and Assurance Framework added to Internal Governance and Assurance Fire Standard as supporting guidance.
FSB-A164	FST to amend the Process Review paper to state that evaluation will be provided by the NFCC and will include information collected from various sources of intelligence, including local government.	09/09/2024	FST	Complete	11/09/2024	Process review paper updated
FSB-A165	SD to organise an introductory meeting between SMcC, AS and Minister.	09/09/2024	SD	Complete	03/12/2024	Meeting between Minister and SMcC and AS took place on 3 rd December 2024
FSB-A166	FST to add LGA Workforce team to stakeholder database for engagement on misconduct.	09/09/2024	FST	Complete	11/09/2024	LGA Workforce team added to stakeholder list
FSB-A167	FST to develop and share plans for how the Fire Standards Board would approach the topic of misconduct at the Board meeting in December 2024.	09/09/2024	FST	Complete	12/12/2024	See Item 5 – Paper 2
FSB-A158	Lauch consultation for the Procurement and Commercial FS	08/03/2024	AP	Complete	20/03/2024	Live on FSB website, shared with ILMs, emailed to FSB SPoCs, shared with NFCC Comms, and posted on FSB LinkedIn.
FSB-A159	MH to share draft wording for the FSB annual review section relating to HMICFRS	08/03/2024	MH	Complete	09/03/2024	MH sent direct to NB

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FSB-A160	FST to publish the annual review on the FSB website and via other appropriate channels once complete	08/03/2024	AP	Complete	05/04/2024	Published on FSB website 05/04/2024 and included in NFCC Member Newsletter
FSB-A161	Chairs to write to the Chair of the HASC outlining the role of the FSB	08/03/2024	Chairs	Complete		Sent
FSB – A162	FST to review the processes in which new Fire Standards are developed and existing ones are maintained.	10/06/2024	FST	Complete	09/09/2024	Agreed at September Board meeting

Decisions

Decision ID	Decision Description	Date
FSB-D061	FSB agreed to proceed with gap analysis work on asset management with a view to combining this with Finance elements when ready to update the relevant Fire Standards.	08/03/2024
FSB-D062	FSB approved the Procurement and Commercial Fire Standard for consultation. FST to arrange.	08/03/2024
FSB-D063	FSB agreed to delegate sign-off of the final annual review to the Chairs.	08/03/2024
FSB-D064	The Board approved the amendments to the Fire Standards Development Process document, subject to the revisions found in Action FSB-A164	09/09/2024