

# ACTIONS AND DECISIONS

## Actions

Action ID	Action Description	Meeting Date	Owner	Status	Date Complete	Outcome
FSB-A157	FST to update the website with photos and bios of YB and SD (HO) and GB (LGA).	08/03/2024	FST	In Progress		FST emailed 12/03/24, 11/04/24, 07/05/24, 27/06/24. Bios now received for YB and SD, photos to be excluded. Awaiting details still for GB.
FSB – A162	FST to review the processes in which new Fire Standards are developed and existing ones are maintained.	10/06/2024	FST	Complete	09/09/2024	Please see Item 4 – Paper 2.
FSB – A163	FST to review the LGA Improvement and Assurance Framework and advise the Board of any changes needed to the Internal Governance and Assurance Fire Standard.	10/06/2024	FST	In Progress		Currently with Internal Governance and Assurance working group for feedback. Further information to be provided at Board.
FSB-A137	Fire Standards Team to draft a letter to HMICFRS explaining the decisions made by the Board and seek the clarifications needed.	13/06/2023	FST	Complete	30/06/2023	Correspondence between FSB and HMICFRS included as Item 4 - Paper 1.
FSB-A138	Fire Standards Team to develop a detailed action plan to manage the review processes required. This will include a timeline which will be presented at the next Board meeting on 31st July.	13/06/2023	FST	Complete	30/06/2023	Action Plan and timeline produced. Update to Board being provided in Item 4 - Paper 1.
FSB-A149	FST to arrange a meeting for the FSB Chairs with JB's replacements	20/12/2023	AP	Complete	28/02/2024	Initial meeting booked and taken place.
FSB-A150	FST to arrange extension to Internal Governance and Assurance consultation and communications out to sector advising new deadline.	20/12/2023	AP	Complete	21/12/2023	Extended to 15th Jan 2024 on website and comms sent to contacts and via WorkPlace, LinkedIn and Twitter.
FSB-A151	FST to arrange change to Safeguarding Fire Standard wording on FSB website, confirm to NFCC Safeguarding Board, and communicate out to sector.	20/12/2023	FST	Complete	08/02/2024	Change request sent to website providers and completed in January with Fire Standard contacts in service updated in February through Implementation Team.

Action ID	Action Description	Meeting Date	Owner	Status	Date Complete	Outcome
FSB-A152	Chairs, FST and ILMs to discuss how to raise awareness of Fire Standards with governing bodies and support them with oversight and monitoring.	20/12/2023	FST	Complete		Closed. Discussion to take place post-election.
FSB-A153	Chairs and FST to discuss producing an end of year report for the Fire Standards Board.	20/12/2023	FST	Complete		Added to agenda as a draft as item 4, for FSB meeting 8th Mar. Approved by Board and shared with Stakeholders. To add to FSB website
FSB-A154	FST to arrange invite to Andy Cooke, HMICFRS for March Board meeting.	20/12/2023	AB	Complete		Can't make March meeting but can make June. Chair informed and invite sent. Agenda item for June FSB meeting.
FSB-A155	Chair and FST to meet to discuss with a view to taking an options paper on communication and engagement to the next Board meeting.	20/12/2023	FST	Complete	01/03/2024	The General Progress Paper has been updated to include details on engagements and data from the engagements made by the Implementation team.
FSB-A156	FST to arrange updates to FSB website to remove JB and add GB photo and biography.	20/12/2023	FST	Closed-merged with A157		Jonny Bugg and Nick Chard removed. Awaiting photo for Greg.
FSB-A158	Lauch consultation for the Procurement and Commercial FS	08/03/2024	AP	Complete	20/03/2024	Live on FSB website, shared with ILMs, emailed to FSB SPoCs, shared with NFCC Comms, and posted on FSB LinkedIn.
FSB-A159	MH to share draft wording for the FSB annual review section relating to HMICFRS	08/03/2024	MH	Complete	09/03/2024	MH sent direct to NB
FSB-A160	FST to publish the annual review on the FSB website and via other appropriate channels once complete	08/03/2024	AP	Complete	05/04/2024	Published on FSB website 05/04/2024 and included in NFCC Member Newsletter
FSB-A161	Chairs to write to the Chair of the HASC outlining the role of the FSB	08/03/2024	Chairs	Complete		Sent

## Decisions

Decision ID	Decision Description	Date
FSB-D052	The Board agreed to accept the three recommendations from the HMICFRS Culture Review directed to it.	13/06/2023
FSB-D053	The Board approved the continuing work of the Asset Management and Internal Governance Fire Standards. To be bought back before consultation in either September or October Board meeting	31/07/2023
FSB-D054	FSB approve to halt the Finance Standard until more work is carried out to understand scope and subjects covered. Further meetings will be held with SMEs	31/07/2023
FSB-D055	FSB approve to halt the Procurement Standard, whilst the change between the NFCC Procurement Hub and Blue Light Commercial is taking place.	31/07/2023
FSB-D056	FSB agree that its counterintuitive to push ahead with a Finance Standard and will begin to look at other ways to capture the finance scope.	11/09/2023
FSB-D057	FSB agreed the proposed changes to the both the Leadership Standards as part of the HMI review.	09/10/2023
FSB-D058	FSB agree that option 3 from Board Paper 2 should be agreed timeline going forward for prioritisation of work within the FST.	09/10/2023
FSB-D059	FSB agree to extend the Internal Governance and Assurance consultation to 15th January 2024	20/12/2023
FSB-D060	FSB agreed with the proposed wording amendment to the Safeguarding Fire Standard	20/12/2023

Decision ID	Decision Description	Date
FSB-D061	FSB agreed to proceed with gap analysis work on asset management with a view to combining this with Finance elements when ready to update the relevant Fire Standards.	08/03/2024
FSB-D062	FSB approved the Procurement and Commercial Fire Standard for consultation. FST to arrange.	08/03/2024
FSB-D063	FSB agreed to delegate sign-off of the final annual review to the Chairs.	08/03/2024