

ACTIONS AND DECISIONS

Actions

Action ID	Action Description	Meeting Date	Owner	Status	Date Complete	Outcome
FSB-A152	Chairs, FST and ILMs to discuss how to raise awareness of Fire Standards with governing bodies and support them with oversight and monitoring.	20/12/2023	FST	Complete	24/02/2025	The Chairs met with PFCC Ben Adams, Richard Martin (APCC), Harry Palmer-Randle (APCC) and Lucy Ellender (LGA). A number of actions to engage more with members were agreed, inc: -APCC/LGA sharing FSB notes with members -FSB workshops to be held with PFCC's and staff -Chairs to meet with new FSMC Chair
FSB-A168	RJ to confirm Fire Standards speaker slot at the LGA conference on 11 th and 12 th of March in Gateshead.	12/12/2024	LGA	Complete	07/02/2025	AS, NB hosted a panel at the conference with Sabrina Cohen-Hatton (West Sussex FRS), Richard Jolley (HMICFRS) and Nick Chard (LGA)
FSB-A169	FST to update the mapping exercise delivery completion in the paper from Q2 to Q1 of 25/26.	12/12/2024	FST	Complete	13/12/2025	Updated
FSB-A170	FST to bring the interim findings from the mapping exercise [on Misconduct] to the next FSB meeting in March.	12/12/2024	FST	Complete	03/04/2025	Please see Item 5 – Paper 2.
FSB-A171	FST to share the review findings with the Inspectorate, to ensure alignment of views.	12/12/2024	FST	Not started		FST will share this with HMICFRS once the Board have had the opportunity to review and comment.
FSB-A172	FST to highlight health and wellbeing areas as a topic of consideration, when reviewing standards.	12/12/2024	FST	Complete	15/01/2025	This has been embedded into the Fire Standard review process

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FSB-A173	Board members to provide feedback on the recommended changes as well as a view on the level of change, and therefore the review approach required, on the Operational Competence and Operational Preparedness Fire Standard by 28 January 2025.	12/12/2024	Board	Complete	29/01/2025	Board members responded to confirm that the two standards should be put out for formal consultation.
FSB-A174	Following completion of each revised Fire Standard, wider communications to be provided to FRS's explaining the relevant combined changes.	12/12/2024	FST	In progress		Review processes have not yet completed, however the FST are working with the NFCC Communications team to develop a communications plan for FY 2025/26 which will include communications on Fire Standards reviews.
FSB-A175	FST to bring progress update on the evaluation of fire standards to the March FSB meeting.	12/12/2024	FST	Complete	03/04/2025	Please see Item 7.
FSB-A157	FST to update the website with photos and bios of YB and SD (HO) and GB (LGA).	08/03/2024	FST	Complete	07/11/2024	FST received all bios and photographs of Board members
FSB – A162	FST to review the processes in which new Fire Standards are developed and existing ones are maintained.	10/06/2024	FST	Complete	09/09/2024	Agreed at September Board meeting
FSB – A163	FST to review the LGA Improvement and Assurance Framework and advise the Board of any changes needed to the Internal Governance and Assurance Fire Standard.	10/06/2024	FST	Complete	12/11/2024	LGA Improvement and Assurance Framework added to Internal Governance and Assurance Fire Standard as supporting guidance.
FSB-A164	FST to amend the Process Review paper to state that evaluation will be provided by the NFCC and will include information collected from various sources of intelligence, including local government.	09/09/2024	FST	Complete	11/09/2024	Process review paper updated
FSB-A165	SD to organise an introductory meeting between SMcC, AS and Minister.	09/09/2024	SD	Complete	03/12/2024	Meeting between Minister and SMcC and AS took place on 3 rd December 2024

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FSB-A166	FST to add LGA Workforce team to stakeholder database for engagement on misconduct.	09/09/2024	FST	Complete	11/09/2024	LGA Workforce team added to stakeholder list
FSB-A167	FST to develop and share plans for how the Fire Standards Board would approach the topic of misconduct at the Board meeting in December 2024.	09/09/2024	FST	Complete	12/12/2024	See Item 5 – Paper 2

Decisions

Decision ID	Decision Description	Date
FSB-D061	FSB agreed to proceed with gap analysis work on asset management with a view to combining this with Finance elements when ready to update the relevant Fire Standards.	08/03/2024
FSB-D062	FSB approved the Procurement and Commercial Fire Standard for consultation. FST to arrange.	08/03/2024
FSB-D063	FSB agreed to delegate sign-off of the final annual review to the Chairs.	08/03/2024
FSB-D064	The Board approved the amendments to the Fire Standards Development Process document, subject to the revisions found in Action FSB-A164	09/09/2024
FSB-D065	The Board approved the amendments to the Fire Standards Development Process document, subject to the revisions found in Action FSB-A164	09/09/2024
FSB-D066	The Board accepted that those fire standards due to be reviewed within Q1 of 2025/26 may be slowed down in order to prioritise the Misconduct mapping exercise.	12/12/2024
FSB-D067	The Board agreed to delay the periodic review of the Operational Learning Fire Standard until the necessary discussions had taken place with subject matter experts.	12/12/2024