

Item Number	Item 4 – Paper 2
Title of Paper	Phase One Fire Standards Delivery Plan Progress Report
Decision or Information	For information and decision
Date of Meeting	16 th February 2021
Presented by	CPO
Attachments	Appendix A – Progress Table Appendix B – Well-Led Organisation Fire Standard development timeline Appendix C – Prevention Fire Standard (to be issued separately) Appendix D – Protection Fire Standard (to be issued separately)

Summary

This paper provides the Board with an update on progress that has been made in developing the Fire Standards included as part of phase one.

Guests to the Board will attend this element of the meeting to discuss progress with the following Fire Standards:

15.15 – 16.00 hrs – Prevention and Fire Protection

Neil Odin, NFCC Lead for Prevention, and Richard Fowler, NFCC delegated lead for Fire Protection

Recommendations and decisions required

The Board is asked to:

- Review the progress against the phase one delivery plan (*Appendix A*); and
- Note and agree the proposed revised timeline for the Well-Led Organisation Fire Standard (*Appendix B*)

Fire Standards Development – Progress Highlights

The table at *Appendix A* summarises the progress made against each Fire Standard included in phase one. Highlights since the last meeting include:

- **Launch of the first four Fire Standards** and accompanying Operational Response implementation support guide (see *Item 5 – Paper 6 - General Progress Report*);
 - Emergency Response Driver Training
 - Operational Response
 - Operational Competence
 - Operational Preparedness
 - Operational Learning
- The consultation report and post-consultation draft of the **Code of Ethics** Fire Standard have been prepared. There has been however, a delay in finalising the Core Code of Ethics which underpins the Fire Standard. Once the Core Code is completed the Board will be contacted about arrangements for sign-off of the Fire Standard.
- The consultation report and post-consultation draft of the **Community Risk Management Planning** Fire Standard are provided for Board review and sign off to proceed to Quality Assurance (see *Item 6 - Paper 3*).
- Peer review on both the **Prevention** and **Fire Protection** Fire Standards has been completed and a draft of each standard is provided for Board review prior to the consultation exercises on both starting on 18 February 2021 (see *Appendices C and D which will be sent to you at a later date*)
- Work on the **Well-Led Organisation** Fire Standard has been initiated and a revised timeline prepared (see *Appendix B*). Chiefs and senior managers from the FRS have been approached alongside other key stakeholders and invited to take part in scoping work, many have volunteered. This will act as early engagement activity during February and will allow the development of a draft Fire Standard for peer review during March.
- An initial scoping meeting with the Digital and Data team has outlined an approach for the development of the **Data requirements and management** Fire Standard.

Appendix A - Phase One Delivery Plan Progress Summary

Key:

Work not started	Potential slippage on publication date or issue through development phase identified but is being managed
On track for target publication date	Issue requires Board intervention

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Pilot Fire Standard – Emergency Response Driving	Complete	Complete	Dec 2020	Feb 2021	<ul style="list-style-type: none"> Fire Standard signed off at last Board Quality Assurance complete and report provided to Board Communication to chiefs with NFCC Lead to action Launch plans in progress 	<ul style="list-style-type: none"> Review date to be agreed Fire Standard published (16 Feb 2021)
Operational preparedness	Complete	Complete	Dec 2020	Feb 2021	<ul style="list-style-type: none"> Fire Standard signed off at last Board Quality Assurance complete and report provided to Board 	<ul style="list-style-type: none"> Review date to be agreed Fire Standards published (16 Feb 2021)
Operational competence	Complete	Complete	Dec 2020	Feb 2021	<ul style="list-style-type: none"> Operational Response Implementation Guide to be launched alongside Fire Standards 16 Feb 2021 	<ul style="list-style-type: none"> Operational Response Implementation Guide published (16 Feb 2021)
Operational learning	Complete	Complete	Dec 2020	Feb 2021	<ul style="list-style-type: none"> Launch plans in progress 	

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Code of Ethics	Complete	In progress	Jan 2021	Original date - Feb 2021 Revised date - Mar 2021	<ul style="list-style-type: none"> • Consultation report and revised final draft of the Fire Standard complete • Awaiting decision on the final draft of the underpinning Core Code following meetings with key stakeholders and Minister • Lead officers invited to attend Board for discussion on findings and next steps 	<ul style="list-style-type: none"> • Board to consider final draft of Fire Standard and Core Code for sign off • Communication planning to agree timeline and activities for publication (dependant on the Core Code being finalised) • Target publication date to be confirmed • QA to be completed following Fire Standard sign off
Community Risk Management Planning	Complete	In progress	Dec 2020	Agreed revised date - Mar 2021	<ul style="list-style-type: none"> • Board approved revision to publication date to Mar 2021 at Dec 2020 Board meeting • Final draft of Fire Standard being presented to Board for sign off for quality assurance (<i>see Item 6 - Paper 3</i>) • Chairs met with NFCC Lead to discuss post-consultation timeline • NFCC CRP Board reviewing final draft in parallel with FSB • Proposed publication date remains Mar 2021 subject to Quality Assurance 	<ul style="list-style-type: none"> • Quality Assurance to be completed during Mar 2021 • Communication planning to agree timeline and activities for publication

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Leadership: Well-Led organisation	In progress	Mar 21*	May 21*	Original date – Apr 2021 Proposed date – Aug 2021*	<ul style="list-style-type: none"> Work on the Well-Led Organisation initiated, all Chiefs and senior managers in the FRS approached to support development work and peer review process Decision on the revised timeline required at Feb 2021 Board meeting (See Appendix B*) 	<ul style="list-style-type: none"> Complete peer review by Mar 2021 including online workshop to support engagement and raise awareness Consider impact of implementation and consider support required Plan and run consultation
Fire Protection	Complete	In Progress	Mar 2021	May 2021	<ul style="list-style-type: none"> SME Working group established to support development and peer review Peer review completed Draft Fire Standard for consultation provided to Board at Feb 2021 meeting (see Appendix D) 	<ul style="list-style-type: none"> Consultation to run from Feb to Mar 2021 Work with SME working group on related Fire Protection Fire Standards (phase two)
Prevention interventions	In Progress	In progress	Mar 2021	May 2021	<ul style="list-style-type: none"> SME Working group established to support development and peer review Peer review completed Draft Fire Standard for consultation provided to Board at Feb 2021 meeting (see Appendix C) 	<ul style="list-style-type: none"> Consultation to run from Feb to Mar 2021 Work with SME working group on related Prevention Fire Standards (phase two)

Activity Area for Fire Standard	Stage 1 (Scoping)	Stage 2 (Development to post-consultation draft)	Stage 3 (Final governance sign off, approval)	Expected publication date (Post QA)	Summary of recent progress	Next steps
Fire and rescue service data requirements and management	In progress	Not started	Not started	Original date Jul 2021 – Revised publication date tbc	<ul style="list-style-type: none"> Scoping meeting confirmed status of the NFCC Digital and Data Programme whose work will underpin the Fire Standard The programme is at an early stage but a project to define four areas of data standards for FRS is now in progress Work to progress the overarching Fire Standard is dependent on completion of this project Work to refine a realistic timeline is underway but it is recommended this Fire Standard is deferred to the second phase of Fire Standards development 	<ul style="list-style-type: none"> Fire Standards team to continue working with Digital & Data Programme to refine timeline Home Office and NFCC to confirm funding that will support the Digital and Data Programme whose work this standard is dependent on.
Selection and recruitment, including fitness standards	Deferred	Deferred	Deferred	N/A	<ul style="list-style-type: none"> Board agreed for this area to be considered as part of work on the Developing Leaders Fire Standard – removed from Phase One Delivery 	<ul style="list-style-type: none"> To be led by the NFCC People Programme as part of the Leadership Project
Promotion and succession planning	Deferred	Deferred	Deferred	N/A	<ul style="list-style-type: none"> Board agreed for this area to be considered as part of work on the Developing Leaders Fire Standard – removed from Phase One Delivery 	<ul style="list-style-type: none"> To be led by the NFCC People Programme as part of the Leadership Project

Appendix B - Well-Led Organisation Fire Standard Timeline

Agreement was reached about the scope of the Leadership Fire Standards at the last Board meeting and new Commissioning Briefs for both the well-led organisation and developing leaders Fire Standards were approved.

Work on the well-led organisation Fire Standard has been initiated by the Fire Standards team within the NFCC CPO. A stakeholder analysis has been completed and it is acknowledged that early engagement with key stakeholders will be key to the success of this Fire Standard. Therefore, a revised timeline has been developed, which is shown below.

The Board is asked to consider and agree the timeline on the following pages.

Well Led Organisation Fire Standard Development Timeline

